



Nepal Infrastructure Bank Ltd.
Baneshwor, Kathmandu

Expression of Interest (EOI)
FOR
Enlistment of Collateral Valuator

Registered Office

Infra Excellence Center
Kathmandu-10, Baneshwor
Email: info@nifrabank.com
Website: www.nifrabank.com

*Note: While submitting EOI document, please ensure sign & stamp on every page.
This document consists of 5 pages including this page.*

Eligibility Criteria of Valuers

- a. The Firm/Company having following qualifications shall be eligible to act as valuator for NIFRA: Registered with objective to provide valuation and/or technical/financial consulting service.
- b. In operation since last 3 three years and has experience in doing valuation and/or providing technical/financial consulting service to at least other two BFIs.
- c. Adequate human resource (Engineers and Other staffs) and Equipment as required by the bank during the notice for enlistment/engagement of valuers and/or Technical/Financial Consultant.

Documents Required for enlistment

The notarized copies of following documents along with Security Deposit of NPR 300,000 in the form of Cash or Bank Guarantee is required to be furnished by the interested Valuer(s) to be enlisted:

- a. Copy of Memorandum & Articles of Association/Partnership Deed duly registered with the appropriate authority viz. Office of Company Registrar.
- b. Copy of Certificate of incorporation of the Company/Firm.
- c. Resolution of the company/Firm for enlistment giving/showing/assigning authorized person to sign all the papers, documents indemnity, report/certificate etc. on behalf of the Company/Firm.
- d. Copy of VAT Registration Certificate.
- e. Copy of up-to-date Professional License.
- f. Copy of up-to-date Income Tax Clearance Certificate.
- g. Experience Certificate of the firm/company.
- h. Curriculum Vitae (CV) of the Engineers and Valuers along with Photograph of key personal of the firm/company.
- i. Detail Address of the office (with supporting documents).
- j. Membership Certificate of Nepal Engineering Council for the Engineers in a team.
- k. Reference letter from at least two current employer banks.

For Bank Deposit, the bank detail is as follows:

Account name: NEPAL INFRASTRUCTURE BANK LIMITED

Account No: 0010100002738201

Bank Name: Citizens Bank International Ltd.

Branch: Durbarmarg

The original voucher of bank deposit Or Original Bank Guarantee has to be included in application.

Note: Non-submission of the required documents and non-compliance of mandatory requirement as mentioned above may lead to the disqualification of the proposals.

1. EOI document is to be submitted within 15 days from the date of this notice at Bank's Registered Office, Kathmandu-10, Baneshwor.
2. Incomplete EOI and EOI received later than the date/time mentioned above shall not be entertained.
3. The Bank reserves all the rights to accept or reject the proposals fully or partially at its sole discretion without assigning any reasons whatsoever.

APPLICATION LETTER

[Must be in Applicant's Letter Head]

Date:

**Infra Excellence Center
Nepal Infrastructure Bank Ltd.
Registered Office
Baneshwor, Katmandu.**

Subject: Submission of Expression of Interest.

Dear Sir / Madame,

This has reference to Expression of Interest (EOI) Notice dated published in **Aarthik Abhiyan National Daily** for enlistment purpose; we hereby submit our interest to be enlisted as a valuation consultant in your bank.

All the instructions mentioned above are fully acceptable to us.

Authorized Signature: _____

Name and Title of Signatory: _____

Contact Number: _____

Email Address: _____

Date:

DECLARATION FORM

[Must be in Applicant's Letter Head]

**Infra Excellence Center
Nepal Infrastructure Bank Ltd.
Registered Office
Baneshwor, Kathmandu**

Subject: Declaration on non - involvement in money laundering/ terrorist financing activities

Dear Sir / Madame,

I/ We hereby declare that our firm/company fully complies with all the laws of land and not associated in money laundering and terrorist financing activities by any means.

Authorized Signature

Name and Title of Signatory
